

## GPNA Board Meeting

Meeting Minutes – January 10, 2023

Submitted by Kara Caselas

- Attending:** Mary Artz, Neon Brooks, Linda Burch, Kara Caselas, Tom Farwell, Laurene Mullen, Stacey Tipp, Molly Hamill (NET)
- Absent:** None
- Guests:** Brad Baker, Jonathan Cruz, Sean Gillen, Jina Jernigan, Demaris Martinez, David Morganstern, Aaron Ruck, Ramona Perrault
- Call to Order:** Neon Brooks called the meeting to order at 7:01pm
- Approval of Agenda/Minutes:** Agenda approved, motioned by Kara Caselas, seconded by Laurene Mullen; Minutes incorporated Stacey Tipp's notes regarding bylaw voting and then approved motioned by Linda Burch, seconded by Neon Brooks, as submitted by Kara Caselas

### Multnomah County Woodsmoke Curtailment Program:

- Check before you burn – daily updates are available online by 11am to public regarding burn bans
  - Call 503-988-0035
  - [www.multco.us/woodsmokestatus](http://www.multco.us/woodsmokestatus)
  - Send complaints to [woodsmokecomplaints@multco.us](mailto:woodsmokecomplaints@multco.us)
- A 2020 PSU report showed that air pollution was a top concern for people in Portland, but only 1 out of 3 people worry about health effects.
- The particulate matter that is found in air pollution is very small, not visible to the naked eye, contributes towards short and long-term health effects
- Wood smoke from residential fireplaces during winter months produces our highest volumes of polluted air on an annual basis.
  - Certain neighborhoods have a greater impact from woodsmoke pollution
- For information on how to heat your home cleaner go to <https://www.multco.us/health/staying-healthy/wood-smoke-pollution>

### Treasurer's Report:

- Position vacant – new representative to be determined at Annual Meeting on April 11, 2023
- Wells Fargo Bank
  - Starting balance: \$5,331.78
  - Income from CNN and newsletter advertising: \$2,855
  - Paid five checks (Newsletter printing, Zoom account, Newsletter design, departing gifts for former board member): \$929.90
  - Ending balance: \$7,256.88
- Treasurer's Report approved, motioned by Kara Caselas, seconded by Tom Farwell

**CNN Report:**

- Portland's Community and Civic Life promotes the common good by providing a forum for residents to participate in community life in a way that reflects their needs and aspirations. This neighborhood network is made up of 95 neighborhoods and 7 coalitions.
  - We are in the Central Northeast Neighbors (CNN) coalition consisting of the 9 neighborhoods East of NE 33<sup>rd</sup> to I-205 and North of I-84 to the Columbia River.
- We have two board members that serve on our CNN committee and attend monthly meetings – Mary Artz and Stacey Tipp
  - Currently we have a vacancy within this committee for an alternate attendee in the event Mary or Stacey cannot attend.
- At the last CNN meeting, an officer from the Neighborhood Response Team was a guest speaker and they shared recent crime information, which was shared with the board via email.
  - CNN's Public Safety Action Committee meets once a month on Thursdays (1/19/2023) if others want learn more about crime information in the city.
- Need for more subcommittees on GPNA – CNN has grant opportunities for community events that we are missing out on.

**Land Use Report:**

- Did not receive many updates when we reached out to various projects/developments in late December
- No updates from the Aircraft Factory contacts
  - Projects updates shared from our October meeting highlighted the challenges of the site – finding specialized contractor (pin pile), general contractor, etc.

**Review changes to Bylaws:**

- Correcting the error in previous version of bylaws regarding quorum has been corrected.
- Proposing to eliminate one of the principal officer roles – communications chair – divide former responsibilities between Secretary and Newsletter Editor roles
  - Newsletter Editor will now be a principal officer position, along with President, up to two (2) Vice Presidents, Secretary and Treasurer
- Proposing to add Web Manager role to the board, this would not be a principal officer position
- Correcting the error that there are two (2) not one board delegate on CNN committee

**Communication Discussion:**

- Email protocol – Board voted to have emails now go to all GPNA officers to increase transparency. President will be responsible for replying or designating another board member to respond.
  - Detailed protocol attached to the minutes
  - Motion to approved by Neon Brooks, seconded by Linda Burch, motion approved.
- GPNA External Communications
  - The majority of GPNA methods of communications include our quarterly newsletters, website, live board meetings, email. However, we also have a Google Group, Facebook Group and the "Contacts Us" button on our website.
  - Optimize website – simplify navigation and layout for most important/popular journeys' potential future survey; accessibility improvements; content clean up; enable Google Analytics
  - Monitor or eliminate obsolete accounts

- Create centralized admin resources
- Vote to approve renewal fee of \$33.48 to maintain website and email. Motion to pay renewal fee by Mary Artz, seconded by Linda Burch, motion approved.
- Motion look into SendInBlue as an email vendor by Kara Caselas, seconded by Neon Brooks, motion approved.

#### **Community Safety (Ramona Perrault):**

- Encouraging GPNA and Hollywood NA to work with the Business Boosters in Hollywood with the creation of a committee to help increase neighborhood safety, following the model the Pearl District implemented.
  - <https://www.multco.us/health/staying-healthy/wood-smoke-pollution | District neighbors form business support group to revitalize the neighborhood | KATU>
- Motion to form subcommittee to pursue community safety efforts initiated by Neon Brooks, seconded by Stacey Tipps, motion approved.
  - Ramona Perrault, Linda Burch and Kara Caselas to form subcommittee

#### **Future Meetings:**

- Annual Meeting to be held on 4/11/2023
  - Open board positions: President, Vice President, Treasurer, CNN alternate, at-large members
- 6/27/23, 10/10/23, 1/9/24, 4/9/24
  - Motion to approve meeting dates by Neon Brooks, seconded by Stacey Tipps, motion approved.
- Switching to hybrid format once an in-person location has been confirmed
- We will wait to determine an increase in meeting frequency until we see how an increase in subcommittee's activity helps increase bandwidth and productivity

#### **New Business:**

- Grant Park Upper Fields
  - Public formally had access to the updated softball facilities. Land is co-owned by Portland Parks and Recreation and Public School District.
  - Access is allowed only during certain hours through PPR reservation system and is otherwise kept locked. People jump the fence to gain access.
- Motion to gather more information on potential access being expanded to neighbors by Neon Brooks, seconded by Kara Caselas, motion approved.

Meeting adjourned at 8:57pm (moved, seconded)